



TO: BCRTA Board of Trustees

FROM: Meagan Varney, Procurement & Compliance Specialist
Paul Williams, Director of Maintenance & Capital Infrastructure

RE: *Action Item – Moser Court Parking Project CSA for Construction Documents and Bid Support*

January 8, 2025

STRATEGIC PLAN GOAL / OBJECTIVE

- Adapt to Market Demands
- Leverage Regional Partnerships
- Lead Workforce Development

RECOMMENDATION

Approve a resolution amending resolutions 22-09-02, 23-09-01, and 24-11-07 Authorizing the Butler County Regional Transit Authority (BCRTA) Executive Director to Execute a Task Order for Parking Lot Expansion Designs. This amendment will authorize a change in service agreement that shall expand the scope of Bowen’s current task order for preliminary engineering of the Moser Court Parking project to include final construction documents and bid support for an additional \$85,918.33.

FINANCIAL CONSIDERATIONS

This increase is an expected cost and change in scope. It will be funded with existing project dollars from the LONO or parking project grants.

BUSINESS PURPOSE

To perform all tasks necessary to provide the Final Design and construction documents in addition to bidding and support service for the complete project of the Moser Court Parking project. This is for additional services beyond the original authorization, which was only for the amount required to complete conceptual design and engineering, including propane fueling components.

LEGAL CONSIDERATIONS

Section 306.43 of the Ohio Revised Code authorizes BCRTA to contract for the provision of goods and services.